Edgewood Church

Wedding Rental Agreement

Bride\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Groom \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Officiate \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Wedding \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Rental fees:**

**$500 \***

**$100 Deposit to hold date (taken off balance due)**

**$200 Refundable security deposit**

**Balance and security deposit are due no later than 2 days before event.**

Included:

* Time for rehearsal the preceding evening.
* Three hours preceding wedding
* Rooms for dressing
* Space for clergy
* Use of kitchen for storing snacks, etc.
* Use of nursery (unstaffed)

\*We do not have indoor space for a reception but we have a large grassed area outside that will accommodate a large tent. If you would like to use this space and kitchen for preparation, add $100. (Does not include tent)

**EXPECTATIONS**

1. We ask that our building be treated with respect. Nothing should be removed and anything that is moved should be returned to its original space.
2. Use microphones with care.
3. There is to be no consumption of alcohol on the premises, either in or around the building or parking lot.
4. The building is a smoke-free environment.
5. Loss of security deposit will result if any damage occurs to our building or equipment.

Signature of renter\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Edgewood Church representative\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_